

MUNICIPALITY OF PENN HILLS – POLICE OFFICER

Act 120 Certification Not Required to Apply

Officers are responsible for protecting the life and property of all citizens and visitors to the Municipality through the impartial enforcement of all State and Municipal laws by performing a variety of skilled operational police work, patrolling assigned locations, and responding to emergency situations. Functions with minimal supervision; must possess the ability to de-escalate conflict, stay calm, think quickly and exercise good judgment in stressful situations. Ability to communicate effectively, in person and in writing. Ability to handle inventory and evidence control, prepare reports and testify in court. Must be honest, ethical, accountable, reliable, and consistent in their work and attendance. Performs all duties as assigned and in accordance with the police policy manual.

Eligibility Requirements:

- A United States citizen.
- At least 21 years of age at the time of filing application.
- A current and valid PA Driver's License or must obtain prior to hiring.
- No felony or serious misdemeanor convictions.
- A diploma from an accredited high school or general equivalency diploma (GED).
- **Tattoos are not permitted on the head, hands, face, or neck. Any discriminatory or offensive tattoos are prohibited.**

***Complete NOTARIZED application must be submitted no later than 4:00 P.M. on Thursday, August 29, 2024. All education and Veteran's preference documentation must be presented at the time of filing application. ***

Applications may be obtained in person by visiting the Penn Hills Municipal Building, 102 Duff Road, Pittsburgh, PA 15235 or by visiting the municipal website at <https://pennhillspa.gov/employment/>

Applicants must successfully complete the following steps in the hiring process before being hired as a Penn Hills Police Officer:

- Physical Agility Test
- Written Exam
- Oral Exam
- Background Investigation
- Polygraph
- Psychological Examination
- Physical Examination/Drug Screen

The **Agility Test** for the position of Penn Hills Police Officer is scheduled for **Tuesday, September 10, 2024 - 9:00 A.M. at the Allegheny County Police Training Academy, 700 West Ridge Road, Allison Park, PA 15101-1799.**

The **Written Exam** is scheduled for **Wednesday, September 11, 2024, 9:00 A.M. at the Penn Hills Municipal Building, 102 Duff Road, Pittsburgh, PA 15235-3494.**

2024 Salaries - Police Officer 1 - \$77,139.51

Cadet - \$18.5432/hour while attending police academy.